



INDIAN BUSINESS ASSOCIATION

501 (c) (3) Non-profit Organization

Tax ID : 22-3129398 95 Newfield Avenue, Suite I, Edison, NJ 08837
(P) : 732-512-9500 / 9700 (F) : 732-543-7526 www.ibausa.org



32nd
Years of Community Service

Booth Agreement

Owner / Manager Name _____ Designation _____

Company Name _____ Direct Contact _____

Address _____ City _____

State _____ Zip _____ ID# _____

Website _____ Email _____

Please Check One: Corporate / Commercial ☐ 10 x 10 Booth ☐ Amount \$ 2,000/-

Non Profit Organizations ☐ 10 x 10 Booth ☐ Amount \$ 1,500/-

Total

Booth's Specifications & Terms

1. Electric or Internet connection would not be provided. Vendor would bring its own generator with prior approval from IBA and Woodbridge Township.
2. No free food/products distribution allowed. If any vendor is found breaching the subject term, they would be required to leave the event immediately.
3. Food vendors are required to bring their own fire extinguisher with current inspection tag, one per propane tank or Vehicle.
4. Booth Set-up Time: 10.00am - Closing Time: 07:00PM
5. Certificate of Liability insurance for a minimum of \$1 million.
6. Vendors are required to obtain permit from City of Woodbridge in person. Vendors are required to carry Sales Tax Certificate, Photo ID with current address, Check or Money Order, Letter from IBA when going to apply.
7. Terms of payment would be 100% before July 15, 2023 After August 1st, 2023, only money orders or certified checks will be accepted.
8. Vendors are responsible for cleaning up their booth area.
9. The IBA is unable to accept responsibility for any lost or stolen items, or for any equipment other than their own.
10. Only one organization or vendor may use each booth space. All vendors must conduct business in their designated booth area only.
Non-booth holders can NOT distribute merchandise fliers, pamphlets or any kind of marketing or advertising material.
11. It is the responsibility of all exhibitors to obtain all permits, licenses, etc.
12. The event committee reserves the right to prohibit the sale or distribution of materials that may be illegal, or considered offensive to others.

Township of Woodbridge

Signature: _____ Date: _____

Name: _____ Contact _____

Booth Holder have to submit below list of documents before August 1st, 2023

1. Vendor Booth Agreement Form
2. Payment—make checks or money orders payable to IBA
3. Vendor Guidelines with initials
4. Copy of General Liability Insurance
5. Copy of Health Permit (If Food Vendor)

Contact

DHIREN AMIN
President

CHANDRAKANT PATEL
Chairman

MANHER SHAH
Vice Chairman

MAHESH SHAH
Vice Chairman

Dr. RAJ PANDYA
Advisory Board Chair

HARSHAD PATEL
Exec. Vice President

PRAFUL PATEL
General Secretary

SHARAD AGRAWAL
Secretary

MANHER SHAH
732-310-2241 • manher@mcshahcpa.com

SHARAD AGRAWAL
718-473-6281 • sharad@sntravel.net

PRABHAT AGRAWAL
732-512-9500 • prabhat.iba@gmail.com

DHIREN AMIN
908-296-5844 • dhiren_amin@hotmail.com